



**United States Consulate General  
Guayaquil, Ecuador**

<http://guayaquil.usconsulate.gov/>

**Appointment Package for K1 visa applicants**

K1 visas are based on petitions made by U.S. citizens for their fiancée/fiancé. This type of visa allows the beneficiary to travel to the United States to marry the petitioner and later file a change of status from non-immigrant to immigrant status. **This information package contains 9 pages; please read the entire package carefully.**

In order to process quickly and easily your visa application, please make a package of the following documents for each visa applicant:

**Pictures and passport:** You must bring two pictures 5x5 cm. The pictures must have been recently taken. The photographs must show the applicant's entire face on a white background. Applicants should not wear glasses or hats for the photographs. The passport must be valid for at least 1 year.

**Original Birth Certificate:** If born in Ecuador and your birth was filed in the *Civil Registry Office*, we will only accept the hand-written certificate with the official seal; if your birth was filed in the *Corporación Registro Civil de Guayaquil* we can accept the printed version certificate with the official seal. **SEE DOCUMENT SAMPLES IN PAGE 6.**

**Original Divorce and Death Certificate:** If previous marriages were executed in Ecuador, you must bring the marriage certificate that is a direct copy of the hand-written record book of the Civil Registry and must have their official seal. **SEE DOCUMENT SAMPLES IN PAGE 7.** If they were executed in another country, please bring the divorce decree with the court's original stamp. **Death certificates** (if applicable) must be issued by the Civil Registry Office and must have their official seal. **SEE DOCUMENT SAMPLES IN PAGE 8.**

**Police Record:** Records are required from country of current residence and country of nationality. It is also required from countries of previous residence, if residence there was for more than one year, **except for the United States.** Ecuadorian police record, known as Certificado de Antecedentes Penales, can be obtained on-line at [www.ministeriodelinterior.gob.ec](http://www.ministeriodelinterior.gob.ec) and is only available for people over the age of 18.

**Medical Examination:** All the information pertaining to the medical examination can be found in **page 4.**

**Evidence of Financial Stability from the United States:** You may bring any documents that prove that the applicant will not become a public charge in the United States such as bank letters, Affidavit of Support I-134 Form (**with original signature**), last income tax report (1040), W-2.



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**DS-160 Form:** Must be filled out on-line at <https://ceac.state.gov/genniv/> You must print the *confirmation page* and bring it to your interview date.

**Proof of Relationship with the Petitioner:** The following types of documentation may help to prove your relationship:

- ✓ Photos from you and your fiancée/fiancé from your visits or trips together
- ✓ Correspondence exchanged between you and your fiancée/fiancé (letters, e-mails)
- ✓ Telephone bills with calls from the petitioner to the visa beneficiary
- ✓ Copy of passport pages from any trips your fiancée/fiancé has taken to visit you, along with the biographic page

**Note:** You are not required to bring all of these documents. Please bring any evidence you feel convincingly shows that you are in an ongoing relationship.

**U.S. visas previously issued:** If you have obtained any type of U.S. non-immigrant visa (for example, tourist visas, student visas, work visas, etc.) you must bring those with you to your interview.

**Fee:** You must pay the Visa Application Fee of \$240 (Two hundred and forty US dollars) prior to scheduling an appointment. You have three options to complete the payment:

- **Option 1 – Online payment:** You may pay the application fee at <http://ecuador.usvisa-info.com> by using your credit card at the time you schedule your appointment. Only Visa and MasterCard are accepted.
- **Option 2 – Bank payment:** You may pay the application fee at any **Servipagos** or **Banco ProCredit** branch. If you pay your application fee at Servipagos or Banco ProCredit, you must initiate the appointment scheduling processing online at <http://ecuador.usvisa-info.com>. Then you will print the deposit slip displayed on screen showing the amount to pay at Servipagos or Banco ProCredit. Take your deposit slip to any Servipagos or Banco ProCredit branch to complete the payment. After making payment you will go back to the appointment service website at <http://ecuador.usvisa-info.com> and proceed to schedule an appointment by providing the payment receipt number.
- **Option 3 – Phone payment:** If you choose to schedule your appointment by phone through our Call Center at 04-259-6800 from Ecuador or at 1-703-439-2331 from the United States, you may pay the application fee by using your credit card. Only Visa and MasterCard are accepted.



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**Appointment:** Once you have all the required documents, please visit <http://ecuador.usvisa-info.com> to pay the Visa Application Fee, to schedule an appointment and to arrange for the delivery of your passport. Please follow these steps:

**STEP 1:** Click on **“Log In”** in the upper right corner of this website.

**STEP 2:** Read the disclaimer, check the box and then click **“Confirm”**.

**STEP 3:** Input your surname, given name, passport number, date of birth and nationality to register your account. Type the two words that will appear as a security confirmation.

**STEP 4:** Click on **“Schedule Appointment”**, select **“Immigrant Visas”**, and then select the visa type you are applying for. Complete your personal information based on the information in your passport and include your case number (e.g. GYQ2010123456).

**STEP 5:** Select the **“DHL Branch”** where you would like to retrieve your documents. Please do this for **ALL** applicants that will be applying for a visa (including children).

**STEP 6:** Select a date and time for your interview in the calendar displayed, click on **“Select”** and click on **“Schedule Appointment”** on the next screen.

**STEP 7:** Print your appointment confirmation sheet sent to the email address you provided and bring it to your interview.

You may also schedule an appointment and arrange your passport delivery via telephone by contacting our Call Center at 04-259-6800 from Ecuador or at 1-703-439-2331 from the United States.

**Document Delivery:** All passports and supporting documents will be returned to the applicant via DHL, **at no additional cost**. Go to <http://ecuador.usvisa-info.com> and follow the steps mentioned above. Please do this for **ALL** applicants that will be applying for a visa (including children). Failure to comply with this requirement **BEFORE** attending your interview will cause a delay in the return of your passport.

**IMPORTANT NOTE:** Please do **NOT** make any travel arrangements, purchase airline tickets, dispose of any property, or give up employment until you have received your immigrant visa.



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**Medical Examination**

- All immigrant visa applicants, regardless of age or gender, must have a medical exam. All medical exam expenses are paid for by the applicant.
- To get a medical exam, take your passport and two regulation photographs to one of the doctors listed below. The doctor will make the necessary arrangements to perform a chest x-ray, blood test and general health exam.
- All applicants between two and 14 years of age will be required to take a tuberculin skin test (PPD test) at least four days prior to their immigrant visa appointment. The PPD test results must be reviewed by the panel physician 48-72 hours after the skin test's administration, and in some cases children may need follow-up chest X-rays. As a result, these applicants should plan to have their medical exam **at least four days prior** to their interview.
- If the tests are positive for TB, they may require treatment before the applicant is eligible for a visa. Applicants must work with the panel physician to complete all tests and TB treatments; applicants are responsible for paying all costs related to TB testing, examinations, and treatment.
- After the examination, the doctor will provide a sealed envelope containing the medical exams. You must bring this sealed envelope to your visa interview.
- **Adults:** The cost for the medical exam, including chest x-ray, blood tests and general health exam, is \$140 (One hundred and forty US dollars). **Immunizations are not required.**
- **Children:** Children under the age of 15 do not need chest x-rays or blood tests unless directed by the doctor. The cost for children's medical exams is \$70 (Seventy US dollars). **Immunizations are not required.**

**Panel Physicians in Quito**

**Anibal Sosa, MD**  
**Rodrigo Sosa, MD**  
Alemania N 30-10 y Eloy Alfaro  
Edificio Fortune Plaza, Piso 11  
**Telf:** 02-3801601 02-3801602

**Panel Physician in Guayaquil**

**Jorge Chehab, MD**  
Vélez 503 y Boyacá  
2do piso, Oficina 202  
**Telf:** 04-2532092 04-2513663



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**Prohibited Items**

The Consular Section is implementing new security procedures to speed interview processing. In order to minimize the amount of time applicants have to wait in line before their interview; the U.S. Consulate General will prohibit applicants from entering the building with anything other than the documents they need for their application.

Applicants should make arrangements before coming to the U.S. Consulate General, so that the only things they have with them when they arrive are their documents. Purses, bags, suitcases, backpacks, cellular phones, cigarettes, lighters, matches, food or beverages, photographic or video devices, radios, computers, nail trimmers, scissors and weapons will not be permitted to be entered to this Consulate.

Limited baby supplies will still be admitted.

**FAILURE TO COMPLY WITH THESE INSTRUCTIONS WILL DELAY YOUR VISA APPLICATION**















-  **REPÚBLICA DEL ECUADOR**  
Dirección General de Registro Civil, Identificación y Catastración
-   
**ESTADO PLURINACIONAL**  
**USD 2,00**
- JEFATURA CANTONAL DE SOZORANGA**  
**PARTIDA DE NACIMIENTO**
- CERTIFICADO:** Qui en el registro de nacimientos de la provincia de: **LOJA** del Cantón:  
**SOZORANGA** de la Parroquia **SOZORANGA correspondiente a 1969,** número **218ra.**,  
página **156**, acta **30**, consta la inscripción de:  
**[REDACTED] nacido en SOZORANGA** cantón **MACARA** provincia de **LOJA**  
(el **VEINTE Y UNO DE FEBRERO DE MIL NOVECIENTOS SESENTA Y NUEVE**  
hijo(s) de: **[REDACTED]** Nacionalidad: **ECUATORIANO** y de: **MMA**  
**[REDACTED]** nacionalidad: **ECUATORIANA**
- Sozoranga, 18 de Julio del 2012
- Observación:**
- ELABORAR ACTA**
- Revisado por:* \_\_\_\_\_  
*Firma:* \_\_\_\_\_  
*Tpo. B. Jefe Encargado*
- ☒ PARTIDA O CERTIFICADO DE NACIMIENTO  
☐ PARTIDA O CERTIFICADO DE MATRIMONIO  
☐ PARTIDA O CERTIFICADO DE SEPARACIÓN  
☐ RESOLUCIÓN ADMINISTRATIVA
- ☐ COPIA CERTIFICADA  
☐ RENOVACIÓN DE IDENTIDAD  
☐ CARTAS DE FAMILIAR  
☐ PASAPORTE DE EMBAJADATARIO
- ☐ DOCUMENTOS SOLICITUD  
☐ SOLICITUDES  
☐ ACTA DE RECONOCIMIENTO
- Dirección General de Registro Civil,  
Identificación y Catastración
- JEFE DE REGISTRO CIVIL DE SOZORANGA**  
**NIBRA DEL CARMEN DYAI MERINO**

October 2013